

Megalong Valley Volunteer Bushfire Brigade Meeting Minutes
10th April 2019

Brigade Name	Megalong Valley Volunteer Bush Fire Brigade		
Meeting Type	Bi -Monthly	Meeting Date	10/4/2019
Meeting Location	MV Fire Station	Time Commencing	19.30 hrs

No	AGENDA ITEM	RESPONSIBLE PERSON	Completed
1	Welcome and Opening of Meeting	Chair	
2	Apologies	Attendees	
3	Guest Speaker		
4	Minutes from the Previous Meeting	Chair	
5	Business Arising from the Minutes	Assistant Secretary	
6	Correspondence	Assistant Secretary	
7	Matters Arising from Correspondence	Assistant Secretary	
8	Captain's Report – Activities previous 12 months	Captain	
9	President's Report	President	
10	Treasurer's Report	Treasurer	
11	Field Officer and/or Office Bearer Reports	Training/OHS/Com	
12	Motion(s) on Notice	Assistant Secretary	
13	General Business	Attendees	
14	Date of Next Meeting	12/6/2019	
15	Meeting Closed		

1. **Welcome** – Chair

2. **Apologies** – John Allan

Attendance - Linda Greer Chair, Rob Morse, Helen Finney, Richard Harris, John Collins, Kieron Thompson, Max Horn, David Somerville and Ian Annetts

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3. **Guest Speaker** – Nil
4. **Minutes From Previous Executive Meeting** – Copy is available on MYRFS and the Members page on the brigade Website.

Proposed LG Seconded JC

These Brigade minutes have been accepted as a true and accurate record on **13/02/2019**
(Insert date of subsequent meeting)

I Annetts

I Annetts – Assistant Secretary
10/4/2019

L Greer

L GREER President
10/4/2019

5. **Business Arising from Minutes**

- 5.1 Request for **Fire Warning signs to be erected at Dunphy's camping area** submitted to District Office 29/4/18. NPWS advised they were looking at erecting TOBAN signs. Rob advised that they were in the processing of installing signs and NPWS would make arrangements to patrol the area during fire bans.
- 5.2 **IA suggested that we should get a new lawn mower** as the current has a large crack in the base plate. RM Suggested applying for District Grant which would be held later this month.
- 5.3 **Name/Brigade Tags for RFS members** to be supplied by the RFS – IA to arrange, order placed 5 to 6 weeks waiting time. **Ian to follow up with RFS and advise.**

6. **Correspondence** –

6.1 **District Office**

6.2 **Emails District Office** -

Superintendent Karen Hodges acting District Manager
2019 Australian Fire Cadet Championships
Young Leader scholarship Application
Blue Mountains Group Grant Fund - Application Forms
NSW RFS State Championships 2020 - EOI for Scenario Marshals
NSW Election - Caretaker Conventions
Victorian Fires
State Operations Overview - 0930hrs Mon 04/03/19
Health Checks Blue Mountains
Operations Coordination Plan (OCP) - Blue Mountains Bush Fire Management Committee (BMBFMC).
Operational Update - Wednesday 6 March 2019
International Women's Day
Valley Heights 60th celebrations

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Victorian Deployment

Expression of Interest - 2019 Volunteer Leadership Program

Updated Service Standards - February/March 2019

URGENT Safety Recall - Honda EU22i Generator

Media Release: NSW firefighters return from record Tasmanian deployment

7. **Matters arising from Correspondence** – Nil
8. **Captain's Report** – Power Line Cut Megalong Rd Woodbridge and report of fire at Coachwood Glen.
9. **President's Report** – Morgan Car Club visited the shed 17th February and donated \$100 to the brigade.
10. **Treasurer's Report** – Copy attached

Moved By LG Secoded By JC

11. Field Officer and/or Office Bearer Reports –

Community Engagement Report – Nil

Training Officers Report – DS advised he was applying for MR driving assessment and a BF assessment was scheduled for 19th May 2019.

Equipment Officers Report – Nil

RFSA Branch Meeting – Copy Attached

12. Motion(s) on Notice – Nil

13. General Business –

13.1 IA suggested that in appreciation of the additional duties performed by the Brigade Executive and those participating in changing the FDM during the past year that they each receive a bottle of John Allan's wine.

13.2 Get Ready Weekend – RM advised they had to notify District Office if the brigade was participating in the Get Ready Weekend. It was agreed to participate the same as last year i.e., that members arrive at the shed at about 10am and conduct maintenance on brigade equipment and answer any enquiries whilst there and have a BBQ at the completion.

14. Next Meeting – 12th June AGM

15. Meeting Closed 20.12

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Treasurers Report 10th April 2019

During this period the brigade has incurred the following income and expenditure for the proceeding two months;

Expenditure	
Telstra	<u>\$57.26</u>
Total Expenditure	\$57.26

Income	
Bank Interest DGR	\$0.21
DGR Donation Morgan car club	\$100.00
Social FTD Interest	<u>\$407.57</u>
Total Income	\$507.78

Total Net Profit/Loss	\$450.52
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Therefore I seek approval from the meeting to issue cheques for the expenditure shown above.

Following is a summary of the brigade's financial position as at the 1st April 2019.

I Annetts
Treasurer MVVRFB
10/4/2019

MONTHLY BANK RECONCILIATION	
MEGALONG VALLEY RURAL FIRE BRIGADE	
FOR THE MONTHS OF FEB - MARCH 2019	
ACCOUNT GENERAL FUNDS	
BALANCE AS PER GENERAL OPERATING ACCOUNT	\$3,770.06
BALANCE AS PER OPERATING INVESTMENT ACCOUNT	\$5,000.00
BALANCE AS PER SOCIAL AND OPERATING INVESTMENT ACCOUNT	\$24,500.00
BALANCE AS PER SOCIAL ACCOUNT	\$3,684.38
BALANCE AS PER CENTRAL PUBLIC FUND ACCOUNT	\$102.14

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BALANCE AS PER STATEMENT OF ACCUMULATED ACCOUNTS	\$37,056.58
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MONTHLY STATEMENT OF FINANCIAL POSITION	
MEGALONG VALLEY RURAL FIRE BRIGADE	
FOR THE MONTHS OF FEB - MARCH 2019	
ACCUMULATED FUNDS	
BALANCE AT THE BEGINNING OF THE MONTH	36,606.06
PLUS MONTHLY RESULT	450.52
BALANCE AT THE END OF THE MONTH	37,056.58
REPRESENTED BY	
BANK ACCOUNT- GENERAL FUNDS	3,770.06
INVESTMENT ACCOUNTS	29,500.00
SOCIAL ACCOUNT	3,684.38
BALANCE AS PER CENTRAL PUBLIC FUND ACCOUNT	102.14
TOTAL	37,056.58

Signed as a true account of the Brigade's financial position as at this date:

.....*Jan Annetts*.....

Date 10 / 4 / 19 Treasurer

Approved on behalf of the Brigade:

.....*Lnda Greer*.....

Date 10 / 4 / 19 President

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BLUE MOUNTAINS RFSA Branch and Division 4 Meetings

Allan Catt chaired the meeting and advised of the following issues;

Branch Meeting 21st February 2019

- It has been good to see meeting attendance slowly rise at the Branch Meetings over the last year, we now regularly have eight to ten Brigades/Sections represented.
- Megalong Submission has been approved at the Divisional 4 meeting and passed onto State Council for approval. The grant be approved subject to the submission of a financial plan for the use of their funds, an updated quote and that the brigade be required to fund the surplus over the minimum grant approved by the RFSA. BM District to submit copy of financial plan to divisional secretary.

Megalong Valley Grant –District still to submit copy of financial plan to divisional secretary.

Summary Division 4 Meeting 2nd February 2019

- **Freeway & Motorway crossovers** - RMS has not commenced the Risk assessment of existing crossovers. Issue for RFS as there is a legal question as to when are RFS vehicles classified as emergency vehicles, as it is not clear in the Rural Fires Act; nor will the RMS add the RFS to existing signs. RFSA has been in regular contact with the Minister for Emergency Services who supports the RFSA's position. The Roads Minister is proving intractable and refuses to assist in this matter. The Premier is most reluctant to intervene. The policy is part of the RFSA's election brief
- **Keelty Inquiry** - The call centre is the biggest issue arising from the inquiry that is keenly watched by affected parties. A dispatch centre operated by staff, independent of either Fire Service was recommended by the inquiry and is strongly supported by the RFSA. Six options have been prepared and put to government. The call centre must be seen as being at arms length from the RFS and F & R otherwise it will not work as recommended.
- **RFSA Election Policy** – The RFSA constitution has been changed to implement alternate election years for State Council and the board. Transitional provisions have been put into the constitution extending the terms of Branch and Divisional office holders to three years so the next election is due in 2020. Board elections will be held this year.
- **Grants** - It was resolved that where a brigade has a bank balance in excess of \$5000 they be encouraged to provide a financial plan covering the nature and purpose of those funds.
- **Crewmember ID** - RFS seeking tenders to provide a resolution that meets brigade needs and its own that will integrate with existing RFS systems.
- **Cold Weather PPC** – endorsed by State Council and for consideration by all Consultative Committees.

Copy of entire minutes available at [Blue Mountains RFSA Minutes](#)